**Open Door**

 **Individual Volunteer Application Form/Data Sheet**

|  |  |
| --- | --- |
| Full Name |  |
| Email Address |  |
| Contact Number |  |
| Emergency Name & Contact Phone Number |  |
| Any Allergies or health concerns Open Door needs to be aware of? |  |
| Work Shift Preference(Please tick box) | Morning: 10.00-13.00 | Afternoon: 13.00-16.00 |
| DBS Check Required\* | Yes/No (You may already have a current DBS check in place?) |
| **Open Door is conscious of its responsibilities with regard to the safeguarding of children and vulnerable adults. Full details are contained within our document: “Safeguarding Policy – Open Door Berkhamsted”. Therefore, we require all Volunteers and Staff to be DBS checked and for other procedural requirements to followed:** |
| **Please provide any relevant information with regard to any criminal offences or matters of concern that we should be aware of in the context of you volunteering at Open Door:** |
| **Please provide confirmation in signature form that you are prepared to undertake a DBS check as part of the appointment process. We will make the appropriate arrangements:** |
| **Please provide the name and contact details for at least one Referee, who can vouch for your character and suitability to volunteer in a role which may bring you into contact with youngsters and vulnerable adults:****Name:****Address:****Email:****Telephone:** |
| **A bit about you and your skill set:** |
|  |
| **What do you hope to get out of volunteering with us?** |
|  |
| **Where did you hear about Open Door? (please tick)** |
| **Facebook: Open Door website:****Instagram: Other website:****Twitter: Local Press/advert:****LinkedIn: Word of mouth:****Other:**  |

 

|  |  |
| --- | --- |
| * I confirm that the statements made above are truthful and factually correct.
* I hereby consent to Open Door holding my personal data on its secure systems and to receive emails and correspondence from Open Door.
 | Signature: |
| Date: |